**Purpose**

1. The Digital Twin Steering Board will provide strategic direction for all techUK, and Smart Infrastructure and Systems (SIS) activities related to elevating the adoption of digital twins through continued promotion of the opportunities for digital twin technology as well as appropriately designed policy and regulation.
2. The Steering Board will support the programme in:
* emphasising the economic, consumer and the environmental benefits of deploying innovative technology in digital twins. This includes horizon scanning and tracking future opportunities disruptive technologies can offer to this sector.
* promoting a policy and regulatory environment that stimulates the growth of digital twin infrastructure and solutions.
* bringing together the social and economic value chains to address challenges facing smart energy and utility development.
* promoting a better understanding of how the smart infrastructure and services can be maximised for tech companies and stakeholders.
* driving conditions that make the UK a powerhouse in the export of technology and services.

**Responsibilities**

1. Members of the Board will be expected to engage in debate and discussion.
2. Members should be ready and willing to openly discuss issues with stakeholders and other members in every Board meeting with the intention of growing the industry it operates.
3. Key Responsibilities include:
* Steer the Digital Twin work programme and agree priorities for action.
* Define the policy responses required for a given issue – wider programme member views will also be sought.
* Provide an authoritative and recognised voice for the industry.
* Represent the interests of techUK and SIS members in industry forums, standards bodies, platform operators and other stakeholders.
* Bring external speakers to the forum covering important industry issues.
1. All meetings will operate under The Chatham House Rule.

**Specific Work Priorities:**

1. The Board will be responsible for supporting the delivery of the work programme as agreed annually.

**Membership**

1. The Boards should try to reflect the range of companies, both in terms of sectors and size that are interested in each work programme.
2. One member will be appointed as Chair to help coordinate its output with techUK Secretariat. One member will be appointed a Vice-Chair to assist and step in as per the Chair’s absence.
3. The Board will comprise approximately of maximum 20 members, plus Secretariat drawn from techUK’s SIS Programme.
4. Members of the Board must be employed by a body that is a member of techUK and should ideally be of manager status or above. If appropriate and agreed by members of the groups however, stakeholders can be invited to attend meetings.
5. Membership, including the Chair and Vice-Chair, will run for two-year periods. Members will be nominated via an open call to relevant techUK’ groups, followed by a programme member vote if necessary.
6. Only one representative from a company may sit on any of the SIS Boards at any one time. Representatives (and companies) may be re-elected onto the Board, and there is no cap on how many times they can be re-elected.
7. The Board will operate a ‘Strike’ attendance policy. If a member is not present (even with apologies sent) at three or more consecutive meetings during a calendar year that company will be ejected from the Board. The member companies could opt in for sending a substitute who is pre-approved. The Chair and Secretariat will have discretion in making a final decision.
8. The Board shall have the power to create sub-groups and working groups to address strategic issues which require a more detailed input. These sub-groups will be led by Board members and comprised – where required – of other invited individuals from the techUK membership. The chair of these sub-groups shall report back to the Board when requested.

**Meetings**

1. The Board will meet at least three times a year, with further meetings to be scheduled as required/agreed by the membership. Documents and agenda will be distributed to the board at least 5 days prior to each meeting.

**Secretariat**

1. The techUK Secretariat will manage and resource the work of the Board.
2. The Secretariat comprises of:

[Teodora Kaneva](https://www.techuk.org/who-we-are/our-team.html)

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