**Purpose**

1. The Smart Energy and Utilities (SEU) Steering Board will provide strategic direction for all techUK activities related to energy/utilities and associated decarbonisation and infrastructure development, facilitating wider digital innovation in the systems across associated markets and in particular energy, heat, and water.
2. The Steering Board will support the Programme in:
* Emphasising the economic, consumer and the environmental benefits of deploying innovative technology in smart energy and utilities and in particular energy and water industries. This includes horizon scanning and tracking future opportunities disruptive technologies can offer to this sector;
* Promoting a policy and regulatory environment that stimulates the growth of smart energy and utility infrastructure and solutions (including innovations supporting customer service delivery);
* Bringing together the social and economic value chains to address challenges facing smart energy and utility development;
* Promoting a better understanding of how the smart infrastructure and services can be maximised for tech companies and stakeholders;
* Driving conditions that make the UK a powerhouse in the export of smart energy & utility products and services.

**Responsibilities**

1. Members of the Board will be expected to:
* Help to provide strategic direction.
* Engage in debate and discussion.
* Members should be ready and willing to openly discuss issues with stakeholders and other members in every Board meeting with the intention of growing the industry it operates.
* Provide feedback to papers and consultations.
* Provide written and oral input.
1. Key Responsibilities include:
* Steer the SEU work programme and agree priorities for action.
* Define the policy responses required for a given issue – wider programme member views will also be sought.
* Provide an authoritative and recognised voice for the industry.
* Represent the interests of techUK members in industry forums, standards bodies, platform operators and other stakeholders.
* Bring external speakers to the forum covering important industry issues.
1. All meetings will operate under The Chatham House Rule.

**Specific Work Priorities:**

1. The Board will be responsible for supporting the delivery of the work programme as agreed annually.

**Membership**

1. The Steering Boards should try to reflect the range of companies, both in terms of sectors and size that are interested in each work programme. One member will be appointed as Chair to help coordinate its output with techUK Secretariat.
2. The Steering Board will comprise approximately of 20 members, plus Secretariat drawn from the Smart Infrastructure and Systems Programme. Members of the Board must be employed by a body that is a member of techUK and should ideally be of manager status or above. If appropriate and agreed by members of the groups however, stakeholders can be invited to attend meetings.
3. Membership, including the Chair, will run for two-year periods. Members will be nominated via an open call to relevant techUK groups, followed by a programme member vote if necessary.
4. Only one representative from a company may sit on any of the Smart Infrastructure and Systems Boards at any one time. Representatives (and companies) may be re-elected onto the Board, and there is no cap on how many times they can be re-elected.
5. The Board will operate a ‘Strike’ attendance policy. If a member is not present (even with apologies sent) at two or more consecutive meetings during a calendar year that company will be ejected from the Board. The member companies could opt in for sending a substitute who is pre-approved. The Chair and Secretariat will have discretion in making a final decision.
6. The Board shall have the power to create sub-groups and working groups to address strategic issues which require a more detailed input. These sub-groups will be led by Board members and comprised – where required – of other invited individuals from the techUK membership. The chair of these sub-groups shall report back to the Board when requested.

**Meetings**

1. The Board will meet at least 4 times a year, with further meetings to be scheduled as required/agreed by the membership. Documents and agenda will be distributed to the board at least 5 days prior to each meeting.

**Secretariat**

1. The techUK Secretariat will manage and resource the work of the Board.
2. The Secretariat comprises of:

**Teodora Kaneva, Head of Programme Lucas Banach, Programme Assistant**

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